



**St. John the Baptist Catholic Church
Parish Pastoral Council (PPC) Meeting Minutes
Thursday, September 12, 2019**

PPC Members Present: Bruce Batty, Kathy Catrone, Gary Chafin, Judy Kleman Leshner, Bill Lewis, Judie McKittrick, Doug Slagel, Dale Voisard, Sandy Hipp, Christopher Nichols, Teri Iverson, Fr. Marc Sherlock and Mary Chafin

Hospitality: none provided

Adult Faith Formation: Fr. Marc Sherlock presented the adult faith formation. He welcomed everyone and called the meeting to order at 7:16 pm.

PPC Minutes: Dale Voisard made a motion to approve the minutes of the May 9th, 2019 meeting; seconded by Bill Lewis. Motion carried.

Ministry Reports:

Usher Ministry: Jerry Eberly reported usher numbers are down a bit, there are 4 at 10:30 Mass, 2 at 8:00 Mass. Saturday 5:00 Mass is in need of help. Duties include making people feel welcome, assisting with seating, passing the collection basket, releasing for Communion and being the eyes and ears for the priest. There are no age requirements to be an usher. Mass counts are down; the population seems to be aging. Some parents are not interested in their children being involved, due to having to commit to a specific Mass. Anyone interested can contact Jerry or Valerie Eberly.

Eucharistic Ministry: Bill McGrath reported requirements include being baptized in the Trinity, received First Holy Communion, and been Confirmed in the Catholic Church. There is a 45 minute training program in place that is administered by Bill McGrath. This program covers anything that could occur while handling the Eucharist. There are about 75 people on the minister list. Eucharistic Ministers can perform home visits or altar ministries. Bill encourages people to try in-house ministry, it can be a powerful and moving experience. Fr. Marc visits the homebound at Christmas and Easter. A list of available ministers and contact information is being compiled at this time. Mary Chafin requested that a list be distributed to all ministers so that the ministers can find coverage if they need to change an assignment.

Liaison Reports:

Finance Council: Sandy Hipp provided a handout of minutes from last meeting. Alarm system was upgraded to a cellular system providing a savings. Computers updated providing monthly savings. Collections are hitting budgeted amounts. There were comments about how well the festival did without a ride company, even compared to previous years. Bill Lewis asked about progress on roof project. Roof repairs are in process, and will be paid for/completed this calendar year. Gary Chafin asked about the patio project. Fr. Marc stated that the architect needs to get final plans to Mike Droesch in order to get the plans to the archdiocese. Bruce Batty asked if it is possible to get the budgeted amounts for Sunday collections. Sandy stated she would get Kathy Herzog to

send the information to Bruce. There may also be a change in the bulletin regarding the reporting of collection monies.

Evangelization and Catechesis Commission: no report

Worship Commission Report: no report

Youth Representative Report: Christopher Nichols reported the first meeting was 9/11/2019. They discussed the summer activities, including the mission trip where 7 students and 2 adults went to Detroit. They assisted with the homeless, feeding and housing. Servin' the Son mission clocked over 210 service hours. PSR time has been changed to 9:00 AM on Sunday for the older grades to allow for greater family time on Sundays. Confirmation class has been changed to "Chosen". The curriculum will be better received by the parents and students. Youth Group will meet one Sunday per month for a fun activity such as ice skating, Breakout Room, Top Golf, hayrides etc. Adult volunteers will be needed to lead these activities. They also talked about adding Flock Note which is an app geared to church use. This would be used to reach a large number of people at a time with a text message or reminder. This app is an economical way to reach out and engage the youth.

D.E.C. Report: Deacon Chuck became a grandfather today. No report

Youth Ministry Report: Teri Iverson reported that all catechists are locked in for PSR. The Doviak's have taken on the junior/senior faith sharing group. They are looking at some new curriculum for preparing and leading the retreats, searching for a way to "feed" the leadership teams that conduct the retreats. There has been no location chosen for the next mission trip to be held in 2020.

Pastor's Report: Fr. Marc is retiring June 30th 2020. The plan is for one pastor for St. John and St. Chris effective July 1, 2020. This plan is not a definite. It is not clear if Fr. John Tonkin will apply for both parishes. There are several factors involved in making this decision and ultimately the archdiocese makes the decision. Gary Chafin asked when a decision may be expected. The first round of open listings for pastor will occur sometime in February or March. There will be a second round for parochial vicar in March or April. Fr. Marc will help out in parishes locally, but not at St. John for at least one year to allow a new pastor to get settled in. Dale Voisard asked about the residence. Fr. Marc has requested to pay rent to St. John's and continue to live there if it is not needed for the new pastor.

Round Robin: Election of Chairperson and Vice Chairperson: primary roles are to prepare an agenda and run a good, well organized meeting. These positions are a one year commitment. Fr. Marc recommended that new council members not be elected during their first year. Judy Kleman Leshner stated that both she and Kevin Hartke were agreeable to taking these positions. Motion by Doug Slagel that Judy Kleman Leshner be elected as chair and Kevin Hartke be elected as vice chair. Motion seconded by Gary Chafin. Vote was unanimous. Ann Fallert, part time secretary in the office has retired. Fr. Marc is working on a job description for a part time position, 10-15 hours per week. This position would require a Monday shift of 8:30 to noon to facilitate bank runs, and filling in where needed. This position would also entail maintaining the parish website and helping with The Herald. Judy reported on the ideas of the communication subcommittee. They are working toward a Communication Committee run by a variety of folks, including staff, Jenny Wood, a council member and various parishioners including youth. Jenny Wood volunteered to help revamp the website and set up new programs, using Twitter, Instagram and various other social media. Committee members would meet monthly at first, then quarterly. The communication would help to outline what goes on in the

parish, and promote parish life. Hopefully this group will spark some renewed interest and get folks wanting to be involved. Fr. Marc commented that church is the bottom of the priority list, and increased communication doesn't ensure an increased response. Gary Chafin said that we need to keep the momentum rolling, get volunteers and start making some progress. He also asked about a pulpit talk, or an article in the bulletin to get the ball rolling now.

Fr. Marc stated that he needs to hire a person to replace Ann Fallert's position, even if it's not as a communication person.

Fr. Marc stated that the council should continue to mull over the requirements, and continue the discussion at the next meeting.

Judie McKitrick spoke about the Christ Renews His Parish program. She stated that it was an awesome program for stoking the fires and getting parishioners involved with parish life again. Judie requested that it be revisited at St. John, as many people haven't experienced the program.

Discussion ensued about moving the meeting due to several projected absences. It was decided that the meeting should be moved to November 21st, 2019.

Ministry Reports for Next Meeting:

- Lectors (Steve McCrillis)
- Hispanic Ministry (Sophia Marquez)

Judie McKitrick will provide hospitality for the November 21st, 2019 meeting, Bill Lewis will present Adult Faith Formation, and Dale Voisard will provide the Closing Prayer of Gratitude.

Fr. Marc closed the meeting with a Prayer of Gratitude.

The meeting adjourned at 9:20 pm.

Next Meeting: November 21st, 2019

Respectfully Submitted:

/s/

Mary H. Chafin, Recording Secretary