



**St. John the Baptist Catholic Church
Parish Pastoral Council (PPC) Meeting Minutes
Thursday, May 9th, 2019**

PPC Members Present: Jim Kueterman, Mike Stucke, Kathy Catrone, Gary Chafin, Kevin Hartke, Judy Kleman Leshner, Bill Lewis, Kathy Herzog, Joyce Kister, Christopher Nichols, Teri Iverson and Fr. Marc Sherlock.

Hospitality: Jim Kueterman provided hospitality for the meeting.

Adult Faith Formation: Kevin Hartke presented the adult faith formation.

Jim Kueterman welcomed everyone and thanked them for attending, and the meeting was called to order at 7:17 pm.

PPC Minutes: Kevin Hartke made a motion to approve the minutes of the April 11th meeting; seconded by Gary Chafin. Motion carried.

Ministry Reports: There were no Ministry Reports scheduled.

Liaison Reports:

Finance Council: Kathy Herzog presented the 2019/2020 Budget Worksheet and a handout that explained the budget and described the key highlights (see attached). St John's Internal Control Review was completed in June of 2015, and the Financial Review was completed in August of 2016. Passed both very well, we were rated in the top 1% of parishes in the Archdiocese of Cincinnati.

Income overall was reduced by approximately 3.4%:

- The income generated by the Festival midway rides was removed from income.
- There were reductions in several Religious Formation accounts based on reduced enrollment.
- Income reduction based on reduced enrollment. We will have one less ECP class next year.
- Anticipated capital improvements and repairs will reduce the Archdiocesan CD savings, thereby reducing interest income.

Expenses overall were reduced by 3.39%

- A restructure of hourly personnel and expected work hours reduced wages from ECP.
- Reduced payroll taxes and benefits.
- Reduction of expenses for Religious Formation.
- Removal of expenses for Midway rides.

We will realize a \$3,000 savings by switching to Spectrum from Frontier.

Kathy estimates a year-end net of \$28,000 for this fiscal year.

The parish fiscal year ends on June 30th.

Bill Lewis asked where the funds for the Men's Group Fellowship Breakfast come out of? Kathy took the funds from office funds where there was a surplus.

The archdiocesan recommendation is that families give 5% to the parish, 4% to other charities and 1% to the archdiocese. That's where the 10% tithing comes from.

Even though the income from the banquet hall has been higher the last few years, Kathy keeps the income budget at \$1,500, because we just don't know what may happen. The banquet hall has events scheduled through November, but the schedule is not full.

There was a short discussion about the new patio.

Jim Kueterman made a motion to recommend approval of the 2019/2020 Parish Budget, seconded by Mike Stucke. Motion carried, unanimously.

Evangelization and Catechesis Commission: No Report.

Youth Representative Report:

Christopher Nichols reported that confirmation went well.

The recent Youth Group event Board games and casseroles for charity had to be cancelled. Not enough parents signed up.

The pancake breakfast went very well and raised approximately \$1,700.

The St. Phocus Garden is in need of a youth volunteer to head the program and oversee the volunteer families that weed and water on Tuesdays.

Senior mass brunch went very well. It was run by Tammy Kueterman.

May 19th, the youth group is going to a Break-out Room in Dayton.

YNIA summer trip will be to Detroit. The numbers are down a bit this year because any time it is a driving trip the numbers always drop versus longer trips that include flights.

ABIDE is being offered June 26-30. No registrations yet.

Midwest Amp Fest is in West Milton, it is a summer youth rally on July 20th. It is open to middle and high school can attend.

Servin' the Son has 14 kids signed up. They are looking for two more parent volunteers.

Youth Group meets once per month, in the evening, on the same day as PSR.

Christopher has volunteered to speak at the masses to encourage more parent volunteers for youth events.

Worship Commission Report: Joyce Kister reported Worship commission met Tuesday night.

Main responsibility is decorating the church. This last month was a busy time as they changed from lent, to Holy Thursday, then Good Friday and finally Easter. They have received a lot of compliments.

They are reading and discussing the book Built of Living Stones.

The commission is finished until September.

D.E.C. Report: No Report.

Youth Ministry Report: Teri Iverson provided a handout (see attached). Last week of June is the optimal time for our mission trips to avoid conflict with sports practice and band camp. We are limited to what is available during that time.

Pastor's Report: Fr. Marc reported that the new LED parking lot lights are installed, a couple of weeks ahead of schedule.

Sunday June 30th Fr. Marc will celebrate the 40th anniversary of his ordination. The 8:00 and 10:30 am masses on the 30th are cancelled. There will be one mass at 2:00 pm followed by a light lunch.

Mike is still waiting to hear back from the architect regarding the patio. He has also been working on getting the roof repaired.

Round Robin:

- Discussed possible actions to take based on Fr. Marc's survey and the Wish Cards.
 - o Communication and outreach opportunities – There is interest in a communication/marketing committee.
 - Fr. Marc advised that we are in the process of updating our website.
 - o Building a sense of community/fellowship.
 - Is there/should there be a committee/ministry for building a sense of community?
 - Should there be a young parents, or young fathers group.
 - o Building/facility/Church enhancements and improvements.
 - This is being addressed by the Worship Commission.
 - There appeared to be a lot of interest in kneelers. The Church has changed their position on kneelers. If you are building a new church, or are undergoing major renovation, you have to install kneelers.
 - Fr. indicated it would be acceptable to poll parishioners regarding their interest in adding kneelers at a given cost.
 - If we were to install kneelers, outside of a major renovation, we would not have to install them throughout the church.
 - Bruce Batty received a quote of \$4,000 for kneelers at the pews, not the individual chairs.
 - There was a recommendation for rocking chairs in the back of the church so that new mothers would have a more comfortable place to sit with their children, when feeding their children.
- The Parish Pastoral Plan will put on hold until the above items are addressed.
- Father will be asking for nominations for Parish Pastoral Council, and the Commissions. Jim Kueterman and Mike Stucke will not be staying for a second term.

Ministry Reports for Next Meeting:

Fr. Marc will address Ministry Reports for the next meeting.

Fr. Marc will address identify someone for hospitality, Adult Faith Formation and the Closing Prayer of Gratitude for the next meeting.

Fr. Marc closed the meeting with a Prayer of Gratitude.

The meeting adjourned at 9:11 pm.

Next Meeting:

The Council will resume with meetings for the 2019/2020 fiscal year on the following dates.

September 12, 2019

November 14, 2019

January 9, 2020

February 13, 2020

April 2, 2020

May 14, 2020

Respectfully Submitted:

/s/

Gary S Chafin for
Mary H. Chafin, Recording Secretary