



**St. John the Baptist Catholic Church  
Parish Pastoral Council (PPC) Meeting Minutes  
Tuesday April 9<sup>th</sup>, 2019**

**PPC Members Present:** Jim Kueterman, Mike Stucke, Bruce Batty, Kevin Hartke, Judy Kleman Leshner, Bill Lewis, Dale Voisard, Sandy Hipp, Joyce Kister, Deacon Chuck Wright, Mary Chafin and Fr. Marc Sherlock.

**Hospitality:** Bruce Batty provided hospitality for the meeting.

**Adult Faith Formation:** Mike Stucke presented the adult faith formation.

Jim Kueterman welcomed everyone and thanked them for attending, and the meeting was called to order at 7:14 pm.

**PPC Minutes:** Jim Kueterman made a motion to approve the minutes of the February 21, 2019 and January 10, 2019 meetings, Dale Voisard seconded the motion. Motion carried, unanimously.

**Ministry Reports:**

**Maintenance:** Mike Drosch attended the meeting to give the council an update on the roof repair. The original roof was repaired by a contractor who replaced the north-west quadrant and the south-east quadrant. A quote has been obtained to replace the rest of the roof. The quote is for \$40,900 to remove and replace down to the sheeting. The area to be replaced is 21 years old. The replacement is needed due to faulty shingles, and some bad workmanship. This product is better quality and has a longer warranty. Mike feels that this repair/replacement will put the total roof in good shape. The funding will come from the major repair fund. Dependable Roofing will perform the work. The project will begin as soon as the approval comes from the archdiocese. Council made recommendation to approve the \$40,900 quote for roof repairs. The vote was unanimous.

**Knights of Columbus:** Pat O'Brien and Joe Kowlakowski provided a handout

**Evangelization and Catechesis:** Deacon Chuck Wright is the director of this commission. Chuck spoke about the RCIA inquiry process, and adult faith formation. The adult faith formation team is an offshoot of ECC. The team meets 5 times per year. Their purpose is to plan parish missions and evenings of reflection. They use a manual called Forming Intentional Disciples. Darlene Lewis maintains the parish library; Chuck ensures she has the supplies that she needs for upkeep. Virtus is overseen by Chuck Wright, Kathy Herzog and Teri Iverson. They are responsible for ensuring all catechists are up to date on their training. Chuck also revises and updates the baptismal preparation process. We follow the baptized child for the first 3 years, supplying the parents with ideas to drive Catholic training. Chuck is also the staff liaison for catechesis. In his role with the children, Chuck works with Teri Iverson to develop and certify the PSR

program. He has a hand in VBS, children's liturgy, sacramental preparations. Chuck attends conferences and training in order to remain current. Chuck also is responsible for the Giving Wreath, assisting Fr. Marc at Mass, baptisms and funerals. Chuck is also involved in the Welcome Packets, which are provided to new members of the parish by the ECC. The packets are mailed out, and followed up with a phone call. Chuck received positive feedback on his "video homily". There were also some comments about the audio clarity, and that is was hard to see from some seats.

### **Liaison Reports:**

**Finance Council:** Sandy Hipp provided a handout from the Finance Council meeting. There was discussion of the CMA count of our households, their count shows 960 households. No one is sure where this number is derived from. Sandy will follow up with Kathy Herzog to clarify this.

**Evangelization and Catechesis Commission:** Deacon Chuck Wright combined this report with the above ministry report.

**Worship Commission Report:** Joyce Kister provided a hand out from the March 2019 meeting.

**Youth Representative Report:** no report

**D.E.C. Report:** Deacon Chuck Wright combined this report with the above ministry report

**Youth Ministry Report:** no report

**Pastor's Report:** Fr. Marc stated that it was time for the parish lottery for open council positions. Jim Kueterman declined a second term. Mike Stucke was undecided. Fr. Marc thanked the council for the prayers offered for his brother Daniel Sherlock, who passed away on February 21, 2019.

**Round Robin:** Kevin Hartke spoke about the 7<sup>th</sup> grade PSR class's upcoming pancake breakfast. The proceeds benefit St. Vincent de Paul Society, Needy Basket and St. John's PSC program. The breakfast is donation only. There is no set price. An anonymous benefactor doubles all donations received. Bill Lewis asked about the "one year plan" that he put together. Fr. Marc had said he wished to present the plan to the staff and get input before moving forward, and he had forgotten to do so. It was stated that all parties in the parish need to collaborate to succeed. It was also stated the parish pastoral plan needs to be updated. Judy Kleman-Leshner suggested a sub- committee to outline the "plan". Kevin Hartke said direction is needed, but all parties needed to see value in the plan. The members of the sub-committee agreed to meet April 30<sup>th</sup> to flesh out the vision/plan and make some recommendations. Judy Kleman-Leshner also asked for prayers for a cousin's baby who passed away from a congenital heart defect. Jim Kueterman brought up the survey follow up. The follow up was tabled pending Fr. Marc revisiting the survey results and the one year plan. Mike Stucke asked why St. Christopher doesn't communicate programs going on in their parish community. They are not particularly interested in collaborative activities. Bill Lewis stated that he sees no purpose /meaning in the council. Kevin Hartke feels that the council should be more critical of the ministries presented at each meeting. Mike Stucke feels that there is a lack of progress on the wish list, and that Fr. Marc sees little value in the wish list process. Kevin Hartke asked if the

council should take action or just learn from the process. Council should collate information and make recommendations for Fr. Marc.

**Ministry Reports for Next Meeting:**

- Budget Presentation : Kathy Herzog
- No second ministry report

Jim Kueterman will provide hospitality for the May 9<sup>th</sup>, 2019 meeting. Kevin Hartke will present Adult Faith Formation, and Fr. Marc will provide the Closing Prayer of Gratitude.

Jim Kueterman closed the meeting with a Prayer of Gratitude.

The meeting adjourned at 9:13 pm.

**Next Meeting:** May 9<sup>th</sup>, 2019

**Respectfully Submitted:**

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/s/

Mary H. Chafin, Recording Secretary