



**St. John the Baptist Catholic Church
Parish Pastoral Council (PPC) Meeting Minutes
Thursday, January 10th, 2019**

PPC Members Present: Jim Kueterman, Mike Stucke, Bruce Batty, Kathy Catrone, Gary Chafin, Kevin Hartke, Judy Kleman Leshner, Bill Lewis, Dale Voisard, Joyce Kister, Deacon Chuck Wright, Teri Iverson, Mary Chafin and Fr. Marc Sherlock.

Hospitality: Gary Chafin provided hospitality for the meeting.

Adult Faith Formation: Kevin Hartke presented the adult faith formation.

Jim Kueterman welcomed everyone and thanked them for attending, and the meeting was called to order at 7:15 pm.

Jim Advised that Matt Watercutter resigned. Dale Voisard, as the alternate, filled the vacancy.

PPC Minutes: Gary Chafin made a motion to approve the minutes of the November 8th, 2018 meeting; seconded by Jim Kueterman. Motion carried.

Ministry Reports:

Maintenance: Mike Droesch reported that he keeps a running list of tentative improvement projects (see attached). The patio will be started in the spring, but might not be done before the festival. He also updated the council on his progress on the "Wish Card" projects.

Wish Card Projects:

Cane holder at Father's chair and the altar are in progress.

Father does not want the handrail in front of the altar.

Adding additional candle holders at the back of the church, at the statues of Mary and Joseph.

Father stated that Mike is capable of many things, and we are blessed to have him.

Mike briefed the council on the various inspections that are required each year. There was an insurance inspection performed by Gallagher Bassett. There was a fire inspection performed by Mega City and a HVAC inspection by Superior. The parish spends \$2,000 - \$3,000 per year on HVAC parts.

Mike asked that if you see something that needs attention to let him know.

Altar Servers: Dale Bonafis reported that there are 44 youth servers (4th grade and up) and 3 adults. He presents the server program at PSR. Dale does the training and then pairs the new servers with those with more experience. He asks for volunteers for special masses. Last year there were 7 servers who graduated, the most ever. Bruce suggested pairing servers and their parents, when needed,

to keep the kids involved. Servers are scheduled 3 months at a time. Dale will reach out to determine if there are any adults that would like to be added to the ministry. 7th grade and up can be invited to be a lector, usher or Eucharistic minister.

Discussed the fact that, sometimes the servers inadvertently mix the second/special collection with the regular collection. Once that happens, other than donations in specific envelopes, there is no way to separate the funds. Numerous potential solutions were discussed.

Liaison Reports:

Finance Council: Rick Monnier provided a copy of the Parish Finance Council minutes for December 6th, 2018 (see attached).

Rick advised that Fr. Marc will celebrate his 40th year of ordination on June 30th, 2019. There will be one mass that day. A light meal will follow.

Briefly discussed the new parish email addresses.

Bruce Batty asked whether non-finance council members could attend the meeting. Rick does not know what the policy is.

Evangelization and Catechesis Commission: No report.

Worship Commission Report: Joyce Kister attended for Kim Yoder. Joyce provided a handout (see attached). Joyce reported that the Worship Commission is reading "Built of Living Stones" which is the most recent guide for building/renovating Catholic churches. They are reading one chapter per meeting. They will report back to the PPC once they are finished.

The subject of Tabernacle relocation was brought up again. Fr. Marc advised that the church is set up in accordance with the archdioceses' recommended layout. Per the recent archdiocesan guidance if, or when, the church is renovated/remodeled, kneelers must be added. There were extended discussions, including other parishes that have relocated the Tabernacle behind the altar, even though it is not the preferred location. Fr. reminded everyone that when the church was designed, the chapel was specifically chosen as the location of the Tabernacle to allow for private prayer, and to allow access for those offering home communion.

When Bishops change, the guidelines can change. Fr. Marc is trying to confirm that we have the latest guidance regarding church layout from the Bishop.

Youth Representative Report: No report.

D.E.C. Report: No report.

Youth Ministry Report: Teri Iverson reported that there are 6 youth group nights for senior high school students. The events are planned by an adult planning team that does not include Teri. Activities include pizza parties, sports, bonfires, leaf raking, casserole making for St. Vincent, and caroling. The focus is getting attendance and having fun at church. There is always a spiritual element involved.

The parish offered three different Archdiocesan events for the students. There was no interest in any of the events. We continue to communicate/offer these events in case someone is interested.

The Youth Ministry Commission had a meeting on January 9th. They discussed a retreat that was arranged by high school students for the junior high attendees. There were eighteen students who were no-shows. The high school students were disappointed after all their efforts to have that number of no-shows. It was discussed whether Teri should utilize a group text system for communication, and a weekly email to parents with information.

Teri went to the National Conference of Catholic Youth Ministry (NCCYM). This is a national organization with speakers on numerous subjects. This is where Teri has found a number of our speakers/presenters for parish missions. There are a lot of workshops that Teri attends over the three days.

Teri advised that in 2018 our young people performed 3,200 hours of community/parish service. Not including mission trips.

The cookie walk was chaired by Joy Doviak and raised \$1,400.

Pastor's Report: Fr. Marc provided a copy of an email from Kathy Herzog regarding unsolicited comments she received regarding the "Wish Card" process. On the reverse side was a note to the PPC regarding the report from two parishioners that at least one person filled out eight (8) Wish Cards (see attached).

Fr. advised that we had numerous people start attending our masses due to the pastoral situation at a neighboring parish. Once that pastor was reassigned those people returned to their previous parish.

There were extensive discussions about the Wish Card results and how to proceed. Based on the information Fr. Marc has learned, he has an additional five (5) question follow up survey that he is going to ask all parishioners to complete. Kathy Herzog will compile the results and provide the results to the council.

Round Robin: Bill Lewis passed out an initial draft of a one year plan for our parish (attached). The plan includes the existing mission statement. It also includes Pastoral Goals & Priorities and Potential Actions & Programs. Bill proposed a special meeting to discuss the one year plan document. Fr. says that before we do anything we need to get the second survey information and discuss any actions with the parish staff.

There were significant discussions about better methods to communicate with parishioners.

Mary, even though she's supposed to remain silent, asked whether it would be possible to have the various ministries give a short talk/overview at the masses to ensure that parishioners are aware of the ministries we offer, what they do, and how to get involved.

Fr. advised that the festival committee informed him that the ride vendor for the festival has retired. As a result we will not have rides at the festival. Gary added that we have lost a number of festival chair persons, including the festival chair. We don't want to cancel the festival, but we need people to prayerfully consider whether they can help chair, or co-chair, one of the festival functions.

