

PARISH FINANCE COUNCIL MEETING November 7, 2019 - MINUTES

Attendees: Reverend R. Marc Sherlock, Sandy Hipp, Jenny Swigert, Rick Monnier, Norm Shearer and Kathy Herzog.

Adult Faith Formation - prayer.

Agenda Items:

1 **BULLETIN FINANCIALS:**

Rick presented financial clips from multiple parishes fostering discussion about changing the financial presentation in St. John's weekly bulletin. A template was decided upon. Changes will be implemented in December.

A simple financial report will also be inserted on a quarterly basis. Implementation in January 2020.

2 **2018-2019 YEAR END REPORT TO PARISH:**

The Annual Year-End Report to the Parish for Fiscal Year 2018-2019 has been mailed. The report included a Festival Snapshot and note concerning events having revenue and expense in two different fiscal years.

3 **The 2019 OCTOBER COUNT:**

The 2019 October Count reflected a 7% increase in attendance. The average weekly attendance was 467. Twenty-two new families have registered with St. John's since January 2019!

4 **CAPITAL IMPROVEMENT PROJECTS UPDATE:**

Completed:

Lot Lights – The parking lot lights were replaced in May 2019. The cost was \$7,000.00. The manufacturer of the lights issued a notice to the installer that the lights were defective. All will be replaced at no charge to St. John's.

Roof – Roofing on the West side of the Church, the Narthex and hall way was replaced. Total replacement cost was \$41,093.00. Funds were drawn from Major Repair Savings to complete this project.

Upcoming:

Handicap Ramps – through the generosity of a bequest, handicap ramps will be installed on the North side parking lot and at the Parish office doors. In addition, the sidewalk, with ramp, will be completed, connecting the South Lot to the back patio and walk. Cost for these projects is approximately \$7,300.00.

Patio Project – Contracts for the Banquet Hall patio are being prepped for submission to the Archdiocese of Cincinnati. We have a proposal for the concrete. The proposed cost for the patio area concrete is \$12,100.00. The project will begin, weather permitting, after the Archdiocesan Finance office and Archbishop Schnurr have signed the contract. This project will be paid from Frank Massarella's bequest.

The Parish parking lots will need to be resealed and striped sometime in 2020. The estimated cost to complete this project is \$8,000 to \$10,000.

5. **The Sunday Collection** is budgeted at \$460,000.00 for the current 2019/2020 fiscal year. There was no budgeted increase in the Sunday Collection from last year.

6. **Norm Shearer** will be the Parish Finance Council Liaison to the November 21st Parish Council meeting.

Parish Finance Council Meeting Dates for the remainder of the 2019-2020 Fiscal Year are:

January 2, 2020

March 5, 2020

April 2, 2020

May 7, 2020 (if needed)

Respectfully submitted Kathy L. Herzog 11/11/2019